



Innocademy

Inspire. Impact. Innovate.

Meeting of the Board of Directors Minutes  
Regular Board Meeting

**Thursday, August 23, 2018 at 4:00 p.m.**  
**8485 Homestead Dr.**  
**Zeeland, MI, 49464**  
**(Northwest Team Room)**

School Mission Statement: "By embracing innovation, we inspire our students to be global thinkers and leaders by positively impacting others at home and abroad."

---

1. Call to Order: Nick deVries called the meeting to order at 4:02 pm
2. Attendance

Board Members present: Nick deVries, Jeff Lukas, Matt Dietsche, Laurie Schmitt

IES Representatives : Kelli Gunn, Sara Vereeke, Dave Zimmer, Cory Dams

LSSU: John Chandler

3. Public Comment on Agenda Items - NONE
4. Consent Agenda: Nick deVries made a motion to approve the consent agenda as presented. Jeff Lukas seconded. Passed unanimously.
  - a. Agenda
  - b. Previous Minutes – Budget Meeting on June 28th, 2018
  - c. Previous Minutes – Regular Board Meeting on June 28th, 2018
  - d. Previous Minutes – Organizational Meeting on June 28th, 2018
  - e. Previous Minutes – Special Board Meeting on July 13th, 2018
5. Celebrations of the School: Board members/guests shared school celebrations including
  - a. Roundtable
    - i. Kelli Gunn: Staff participated in summer book club regarding classroom expectations – has aligned staff on clear expectations to maximize classroom learning time.



- ii. Sara Vereeke: New staff members who are flourishing after coming on board only a couple weeks ago
  - iii. Matt Deitsche: Recently connected with classroom teacher via Blooms app. This is a great way to stay connected with everything happening in the classroom
  - iv. Dave Zimmer: Transformation over the summer – re arrangements, painting, cleaning – and everybody joining together to get everything ready for this year
  - v. Jeff Lukas: Best start to the year ever – things going smoothly to start off the year
  - vi. Cory Dams: Rearranging the Middle School Space – with ELA and Math next to each other it is so quiet with those classes next to each other. Science classes off-site 2 days per week has been fun. Great start to the year in middle school!
  - vii. Laurie Schmitt: Leaders participating in Curriculum Director's retreat – great to see their participation and they added value to the retreat
  - viii. Nick deVries: Alvin taking kids off-site is great. New classroom management system has been good – expectations higher than ever, which is good for kids. Dutch Village event with families was great. Fund balance level is at a great level.
6. Strategic Thinking:
- a. Academic Initiatives: Kelli Gunn reviewed some academic initiatives for the school this year
    - i. Multi-Tiered System of Supports (MTSS): Kelli included new MTSS handbook in the board packet. Great new Interventionist joining us this year to head up this initiative. Last year was a test year for tools, structure, staffing – this year knowledge gained from last year will inform the structure
    - ii. Reading Now Network (RNN): Innocademy received a grant for the Reading Now Network. A group of educators will come in and do instructional rounds to evaluate teacher activities, student activities and the tasks they are being



asked to complete. Observations are compiled and the result is 3 recommendations for the school. Laurie Schmitt shared her experience as an evaluator for the Reading Now Network. Laurie spoke highly of the process used, the information gathered along with the growth seen in districts.

- iii. Project Based Learning (PBL) & Outdoor Discovery Center (ODC): Innocademy staff is in the process of implementing Project Based Learning and Outdoor Discovery Center partnership. Our staff had a PD to do a project slice and report out so staff could experience a project from a student's perspective. We also have several teachers who have partnered with Outdoor Discovery Center to learn more about outdoor learning.

## 7. Action Items

- a. Nick deVries made a motion to approve the June 30 Financial Quarterlies as presented. Jeff Lukas seconded. Passed unanimously.
    - i. Dave Zimmer reviewed the June 30 quarterlies with the board. The school's financials are in a good position to finish last year and begin the new year. Dave also shared the monthly financial information to the Board.
  - b. Nick deVries made a motion to approve the Spring Board Policy Updates as presented. Jeff Lukas seconded. Passed unanimously.
  - c. Nick deVries made a motion to accept the Annual LSSU report as presented. Matt Deitsche seconded. Passed unanimously.
    - i. Kelli Gunn shared the details of Annual LSSU report.
  - d. Nick deVries made a motion to amendment LSSU Measure 4 to reflect date change for completion. Laurie Schmitt seconded. Passed unanimously.
- ## 8. Dashboard: Kelli Gunn reviewed this month's dashboard including:
- a. Compliance: LSSU compliance is going well so far
  - b. Finance:
    - i. Quarterly Financials



- c. Enrollment: Kelli Gunn reviewed current enrollment numbers
    - i. Un-enrollment breakdown & status: Current enrollment is strong. The current enrollment is right on target at our budgeted enrollment levels.
  - d. Student achievement: Testing getting started soon
  - e. Public Opinion
    - i. IES Family Potluck at Dutch Village: The school had an awesome event with all IES schools. Staff and families had lots of fun and it was a great event.
    - ii. Facebook engagement: Kelli shared recent facebook posts and the analytics behind the posts showing the importance of sharing posts to gain more visibility.
  - f. LSSU Commitments: Same as previous
9. Discussion Items
- a. New board member: Nick deVries will work on recruiting new board members. Jeff Lukas had the name of a potential parent member as well.
  - b. Revised 18-19 Family Resource Guide: Staff is working on revising the Family Resource Guide. Some changes include:
    - i. Cory Dams shared the new plans to replace Family Fridays. The team is replacing Family Friday with mentor/mentee classes to partner an older class with a younger class.
    - ii. Quick reference guide for a variety of curricular areas
    - iii. Variety of other changes
  - c. New OAISD attendance codes: Ottawa County has redefined absences and the codes for them in Infinite Campus. The goal is to get more detailed explanation for the absences.
10. LSSU Comment: John Chandler attended the meeting and complimented the board on a good meeting.
11. Public Comment on Non-Agenda Items: NONE
12. Adjournment: Nick deVries made a motion to adjourn the meeting at 5:35 pm



Innocademy

Inspire. Impact. Innovate.

a. Next Regular Meeting: September 20th, 2018

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.*



Innocademy

Inspire. Impact. Innovate.

Minutes of all board meetings are available after approval by the Board at:

Innocademy  
Attn: Kelli Gunn  
8485 Homestead  
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

*Innocademy has provided public notice of this meeting at:*

*8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637*