



Innocademy

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Meeting of the Board of Directors Minutes  
Regular Board Meeting

**Thursday, December 20, 2018 at 4:00 p.m.**  
**8485 Homestead Dr.**  
**Zeeland, MI, 49464**  
**(Northwest Team Room)**

School Mission Statement: "By embracing innovation, we inspire our students to be global thinkers and leaders by positively impacting others at home and abroad."

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1. Call to Order: Nick deVries called the meeting to order at 4:03 pm
2. Attendance
  - a. Board Members present: Jeff Lukas, Laurie Schmitt, Nick deVries
  - b. IES Representatives : Kelli Gunn, Sara Vereeke, Dave Zimmer, Cory Dams
  - c. LSSU Representative : John Chandler
  - d. Guests: Abby Petroelje, Doug Frifeldt, Jessenia Martinez, Jose Martinez
3. Public Comment on Agenda Items: NONE
4. Consent Agenda: Nick deVries made a motion to approve the consent agenda as presented. Jeff Lukas seconded. Passed unanimously.
  - a. Agenda
  - b. Previous Minutes – October 25, 2018
5. Celebrations of the School
  - a. Roundtable
    - i. Kelli Gunn: Social work supervisor from CTC has been a gift to the school and we have appreciated her wealth of knowledge and support
    - ii. Dave Zimmer: Kids doing was museum today – talked with a few kids and they were really excited about it
    - iii. Jessenia Martinez: Been connected with Marie DeGroot – she has been a wealth of information and knowledge on Spanish Immersion programs.
    - iv. Juan Martinez: Had a Christmas potluck today with lots of good food – fun celebration.
    - v. Doug Frifeldt: Lego robotics competition here at Innocademy – great experience for kids and awesome to have so many visitors



- vi. Cory Dams: Career day with middle schoolers – had parents come in to explain careers to students – kids really enjoyed it and they are planning another Career day
  - vii. Abby Petroelje: Costa Rican friend in town - he came into 1<sup>st</sup> grade Las Huellas classroom to cook for kids and learn about his culture. Kids really enjoyed it and great experience to have him here.
  - viii. Sara Vereeke: Kelly Lepley greeting all Middle Schoolers by name at the top of the stairs when they were arriving to school.
  - ix. Laurie Schmitt: Met with Ms Sara about the School Improvement Plan – she is a joy to work with.
  - x. Jeff Lukas: Ms Sara doing great work with his son to help him – no notes home for whole week last week. Kudos to the effort and time the staff spends with him to meet his needs.
  - xi. Nick deVries: Christmas Extravaganza was awesome – Ms Hillary did great. Had a meeting with Marty Lappe (Lead at Innocademy Allegan) and Chad – great to see collaboration between schools. Kelli Gunn – does a phenomenal job during a difficult season at school – handled it with grace and really appreciate her.
6. Strategic Thinking (30 minutes)
- a. 5-10 Year Picture review: Nick deVries reviewed the 5-10 strategic plan for Innocademy with the Board. The board had a good discussion about this document and how best to implement plans to achieve the goals in this document.
    - i. SWOT exercise: The board went through a SWOT analysis of our current programs to evaluate our current school structure and programming. The board had a great discussion around this to help inform our view of the 5-10 year strategic plan.
7. Action Items (10 minutes)
- a. December Budget Amendment: Nick deVries made a motion to approve the December budget amendment as presented. Jeff Lukas seconded. Passed unanimously.
    - i. Dave Zimmer reviewed the Budget Amendment with the Board. On the income side, state aid was down due to a slightly lower count, but other income categories made up for most of that decrease. Overall expenses were down as well. The end result is a healthy budget that projects an addition to fund balance at the end of the year.



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- b. Fall '18 Board policy updates: Nick deVries made a motion to approve the Fall 2018 Board Policy Updates as presented. Seconded by Laurie Schmitt. Passed unanimously.
  - i. Sara Vereeke reviewed the highlights of the Fall Board Policies with the board.
- c. Nominate board members: Nick deVries made a motion to nominate Abby Petroelje. Seconded by Jeff Lukas. Passed unanimously.
8. Dashboard (20 minutes) : Kelli Gunn shared this month's dashboard with the board including:
  - a. Compliance: Looking good with LSSU compliance submissions
  - b. Finance: Dave Zimmer reviewed the November financial update. School finances are in a good position.
  - c. Enrollment: Kelli shared the last 2 month enrollment changes
  - d. Student Achievement
  - e. Public Opinion: Fall 2018 Parent & Student Perception survey was completed. Kelli shared the results of the Parent Survey with the board – we had good participation and the overall feedback was positive. The staff reviewed the results as well and Kelli shared the brainstorming they did around the results.
  - f. LSSU Commitments: Kelli reviewed the LSSU commitments and our progress towards meeting the goals we set.
9. Discussion Items (10 minutes): NONE
10. LSSU Comment: John Chandler wished the board a Merry Christmas and thanked the board for their service this year. He also reminded the board about the LSSU School Board PD coming up in July – they will be looking for tentative RSVPs in January with final RSVPs due in February.
11. Public Comment on Non-Agenda Items: NONE
12. Adjournment: Nick deVries adjourned the meeting at 5:41 pm
  - a. Next Regular Meeting: January 24, 2019

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda*

Minutes of all board meetings are available after approval by the Board at:

Innocademy  
Attn: Kelli Gunn  
8485 Homestead  
Zeeland, MI 49464 616-748-5637



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Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

*Innocademy has provided public notice of this meeting at:*

*8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637*