



Innocademy

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Meeting of the Board of Directors Minutes
Regular Board Meeting

Thursday, January 24, 2019 at 4:00 p.m.

8485 Homestead Dr.

Zeeland, MI, 49464

(Northwest Team Room)

School Mission Statement: "By embracing innovation, we inspire our students to be global thinkers and leaders by positively impacting others at home and abroad."

1. Call to Order: Nick deVries called the meeting to order at 4:04 pm.
2. Attendance
 - a. Board Members present: Jeff Lukas, Laurie Schmitt, Nick deVries, Matt Dietsche
 - b. IES Representatives : Kelli Gunn, Sara Vereeke, Dave Zimmer, Cory Dams
 - c. LSSU Representative : John Chandler
 - d. Guests: Abby Petroelje, Doug Frifeldt
3. Public Comment on Agenda Items - NONE
4. Consent Agenda: Nick deVries made a motion to accept the consent agenda as presented. Jeff Lukas seconded. Passed unanimously
 - a. Agenda
 - b. Previous Minutes – December 20, 2018
5. Celebrations of the School (10 minutes)
 - a. Roundtable
 - i. Kelli Gunn – After a few transitions in staffing, new staff members are doing very well. She appreciates Sara Vereeke's work to find great people.
 - ii. John Chandler – saw a lot of great learning here today while in the building – saw lots of project-based learning as he toured – so great to see! Interviewed 2 potential board members and they are both great additions to the board.
 - iii. Doug Frifeldt – my kids school year is going very well – complimented the staff on their great work with kids.
 - iv. Laurie Schmitt – great that Kelli attends the curriculum director meetings at AAESA with Marty Lappe from Inno Allegan. It is great having her at these meetings!



- v. Cory Dams – starting individual learning with kids – they are really excited to learn more and push forward. It also allows teachers to fill in gaps with those who may be missing key concepts.
 - vi. Dave Zimmer – spent some time with new part time Special Ed yesterday and she will be a great resource for our team. Also added the full time Social Worker this will provide consistency in support for our students.
 - vii. Sara Vereeke – excited to be meeting new people through recruiting. Specifically excited to have Ben join and see his enthusiasm for teaching kids as a potential 2nd career teacher.
 - viii. Abby Petroelje – Necia (Spanish Immersion Interventionist) doing a great job working on reading with kids and Abby is excited to have her on the team.
 - ix. Jeff Lukas – excited to have 2 new board members joining
 - x. Matt Dietsche – great to have a full room at the board meeting and excited for new voices at the table
 - xi. Nick deVries – Career day in 1st grade Spanish Immersion was great – had parents in to watch – created great conversations at home about 1st graders career interests. Kelli has been pushing the Outdoor Learning Environment forward and looking at next steps
6. Strategic Thinking (30 minutes): Nick deVries guided a discussion about the boards Strategic Thinking including:
- a. Draft Strategic Planning calendar – Nick reviewed a draft of a new rhythm to creating and supporting strategies with the rest of the board. The board asked staff to review the timing on the calendar to insure it fits with the timing of life in a school.
 - b. Kelli Gunn also shared the current School Improvement goals, LSSU goals and Board goals and how current strategies are working toward meeting these goals.
 - c. The board discussed how the board goals align with current goals in the School Improvement Plan and LSSU goals.
 - d. Next month, the board will continue the conversation on the best way to structure the strategic goals of the board.
7. Action Items (10 minutes)
- a. Nick deVries made a motion to approve quarterly financials as presented. Matt Dietsche seconded. Passed unanimously.
 - i. Dave reviewed the quarterly financials with board. Looking comparatively to last year, we are in a good position. We are in



- month 6 of the fiscal year and our expense percentages are in a good spot, we borrowed less than previous years, and have more cash on hand than previous years.
- b. Nick deVries made a motion to increase board membership to 6 members. Jeff Lukas seconded. Passed unanimously.
 - i. The board discussed the goal of eventually moving to 7 members eventually, so they will continue to recruit another board member.
 - c. Nick deVries made a motion to nominate Doug Frifeldt for board membership. Laurie Schmitt seconded. Passed unanimously
8. Dashboard (20 minutes) Kelli Gunn shared this month's dashboard
- a. Compliance: Our compliance measures looking good
 - b. Finance: see above during quarterly financials
 - c. Enrollment
 - d. Student Achievement: Kelli shared the Tiered approach to MTSS. We use MTSS structure for behavior and academics.
 - i. MTSS – B: The team is meeting weekly to evaluate kids targeted for MTSS – Behavior interventions. These interventions need to be reviewed more often because they are shorter termed and need to be adjusted more regularly
 - ii. MTSS – A: With Academic MTSS moving to meeting three times per year analysis by a team of classroom teacher, interventionist, special education teacher and Kelli Gunn. Academic interventions are more long-term interventions that are only adjusted a couple times per year. All kids will be put into tiers based on their MAPs data and interventions will be dependent on the tier they fall into.
 - e. Public Opinion
 - f. LSSU Commitments
9. Discussion Items (10 minutes)
- a. 2019-2020 school calendar: Kelli Gunn shared a draft school calendar for the 2019-20 school year. This calendar will be finalized with the team before the next board meeting.
10. LSSU Comment: John Chandler reminded the board about the upcoming PD in July at LSSU. John encouraged the board to attend the PD. John also encouraged the board members to work towards achieving the 2 hours of PD required by LSSU each year. In addition, John thanked the board members for volunteering their time on the Innocademy board.
11. Public Comment on Non-Agenda Items - NONE
12. Adjournment – Nick deVries adjourned the meeting at 5:33 pm



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a. Next Regular Meeting: February 28, 2019

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda



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Minutes of all board meetings are available after approval by the Board at:

Innocademy
Attn: Kelli Gunn
8485 Homestead
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

Innocademy has provided public notice of this meeting at:

8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637