



Innocademy

Inspire. Impact. Innovate.

Meeting of the Board of Directors Agenda  
Regular Board Meeting

**Thursday, March 26, 2020 at 4:00 p.m.**

**8485 Homestead Dr.**

**Zeeland, MI, 49464**

**Northwest Team Room & Virtually:** <https://icademyglobal.zoom.us/j/949313755>

School Mission Statement: "By embracing innovation, we inspire our students to be global thinkers and leaders by positively impacting others at home and abroad."

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1. Call to Order: Nick deVries called the meeting to order at 4:00 pm
2. Attendance
  - a. Board Members: Nick deVries, Laurie Schmitt, Abbie Petroelje, Jeff Lukas, Doug Frifeldt
  - b. IES Staff: Bob Soulliere, Dave Zimmer, Kelli Gunn, Sara Vereeke
  - c. LSSU: John Chandler
3. Public Comment on Agenda Items: NONE:
4. Consent Agenda: Nick deVries made a motion to approve the consent agenda as presented. Jeff Lukas seconded. Passed unanimously.
  - a. Agenda
  - b. Previous Minutes
    - i. 200224 Monthly Board Meeting
5. Celebrations of the School
  - a. Roundtable
    - i. Kelli Gunn: Amazing rallying of teachers who want to support students and families during this building shutdown. Listening to families input and adjusting. So grateful collaboration from AAESA and OAISD. COVID-19 has brought team together
    - ii. Nick deVries: Teachers reaction to this situation and engagement with kids has been amazing. Great to see contacts from teachers and it means a lot to the kids.



- iii. Laurie Schmitt: Seeing adjustments made with zero notice – shout out to educators getting it done!
  - iv. Abby Petroelje: So grateful for teachers after trying to teach kids at home. Sheer joy when Ms Rachel contacts her boys – great to see them interact! Fun to hear them speaking Spanish in such an authentic way.
  - v. Sara Vereeke: Seeing flexibility of leads and collaborating on new and uncharted territory. Great to see people supporting each other
  - vi. Dave Zimmer: Collaboration with AAESA and OAISD along with our teams to navigate this situation
  - vii. Doug Frifeldt: Many thanks for the ways the teachers reacted to this very fast. Seeing parents coming together on parent facebook page to support each other. Interesting how social distancing is bringing together
  - viii. Bob Soulliere: Less than 2 weeks that we heard we were closing, less than 2 days since shelter in place – Kelli and team have adjusted to all these changes with grace.
  - ix. Jeff Lukas: Adapt and overcome is the way we are living right now and is the Inno way. Adjusting well to new learning at home model with the support of the team. Future is uncertain and hard to plan for future when it is unknown – team is doing a great job adjusting as situation changes
  - x. John Chandler: The school is keeping going in the midst of so many changes and life being very different. Celebration that the board could still meet in this new way.
6. Strategic Thinking
- a. Y5-8<sup>th</sup> enrollment planning: Team is working on planning for additional sections including:
    - i. Space: Starting to work with architects to plan for 21-22 school year. Can work with short term plan for 20-21 for 2 additional sections.
    - ii. Staff: Internal postings going out this week. External postings



- iii. Stuff: Determining what we have, what we need and the plan for each
- b. Coronavirus Update: Kelli Gunn gave an update on the district's response to the Coronavirus situation
  - i. Communication, Collaboration Collegiality: Meeting with AAESA, OAISD meetings daily – great collaboration with all area districts – very informative. Group includes the Director of the Ottawa County Health Department
  - ii. family feedback: Feedback from parents has been positive –
    - 1. Offering paper packets for families to support learning – 8 picked up 1<sup>st</sup> week, 83 picked up 2<sup>nd</sup>, over 100 responded for next week
    - 2. Great to see parents engaging on the Innocademy Parents page with kids
  - iii. instruction: State and Federal government have given guidance on instruction – this has been shifting sand and changing over the course of the closure. The initial guidance was very limiting, now guidance is more open to trying to engage kids in learning.
    - 1. Current Instruction: Innocademy has adopted ODC theme so there is continuity between all age ranges. Teachers are offering optional supplemental materials for students and connecting with students.
    - 2. Future Planning: Working on planning for potential online learning and what that would look like. Also planning for additional Special Ed supports if we move into new learning.
  - iv. Facility: Building was closed, opened briefly and now closed again under stay at home order. All staff are working from home and we have limited access to essential instructional purposes or critical infrastructure personnel.
  - v. Staffing: Teachers are adjusting to work/family balance at home. They are prepping for longer closure if that comes to



- be. Daily standup meeting with staff – great touchpoint with staff
  - vi. Testing: MSTEP testing waived for this year. We still hope to do MAPs testing to gauge the impact of this situation on kids.
  - vii. food insecurity: So impressed by food mobilization and supporting families - Zeeland Public Schools has been great and they made one of their stops at our school.
7. Action Items
- a. Nick deVries made a motion to approve 20-21 Budget Timeline. Jeff Lukas seconded. Passed unanimously.
    - i. Dave gave an overview of the budget timeline and explained the document the board is asked to adopt
8. Dashboard: Kelli Gunn reviewed this month's dashboard with the board
- a. Compliance
  - b. Finance: Dave Zimmer shared the current finances including income and expenses. We are on target from last year and finances are looking favorable.
  - c. Enrollment/Marketing – Kelli Gunn shared the marketing plan for this spring
  - d. Student Achievement
  - e. Public Opinion
  - f. LSSU Commitments
9. Discussion Items
- a. Outdoor Learning Environment design planning: Kelli Gunn shared the planning process for the Outdoor Learning Environment. We have engaged an architect and he has presented 2 potential plans to the team for feedback. Kelli shared the timeline and process developed with the board.
10. LSSU Comment: John Chandler thanked the board for their time.
11. Public Comment on Non-Agenda Items: NONE
12. Adjournment: Nick deVries adjourned the meeting at 5:07 pm
- a. Next Regular Meeting: April 23, 2020



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*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.*

Minutes Approved - 4/23/2020



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Minutes of all board meetings are available after approval by the Board at:

Innocademy  
Attn: Kelli Gunn  
8485 Homestead  
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

*Innocademy has provided public notice of this meeting at:*

*8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637*

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### Document History



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**04 / 23 / 2020**

21:54:39 UTC

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 from sara.vereeke@innocademy.com  
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VIEWED

**04 / 23 / 2020**

21:54:53 UTC

Viewed by Jeff Lukas (jeff.lukas@gentex.com)  
 IP: 204.19.223.246



SIGNED

**04 / 24 / 2020**

11:48:30 UTC

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**04 / 24 / 2020**

11:48:30 UTC

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