



Innocademy

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Agenda for the Meeting of the Board of Directors

Tuesday, February 23, 2021 at 4:30 p.m. (rescheduled to proceed lottery)

Virtually via Zoom: <https://icademyglobal.zoom.us/j/3950647095>

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8485 Homestead Dr.

Zeeland, MI, 49464

School Mission Statement: "By embracing innovation, we inspire our students to be global thinkers and leaders by positively impacting others at home and abroad."

1. Call to Order: Nick deVries called the meeting to order at 4:30 pm
2. Attendance
 - a. Board Members: Nick deVries (joining from Holland, MI – left at 6:10 pm), Laurie Schmitt (joining from Holland, MI), Abby Petroelje (joining from West Olive, MI), and Jeff Lukas (joining from Zeeland, MI)
 - b. IES Staff: Bob Soulliere, Dave Zimmer, Kelli Gunn, Sara Vereeke, Renee Frye, Jenna Crook, Anita Saenger, Leisa Lobbezoo
 - c. LSSU: John Chandler
 - d. Guest: Katheryn Van Sweden
3. Public Comment on Agenda Items: NONE
4. Consent Agenda: Nick deVries made a motion to accept the consent agenda as presented. Jeff Lukas seconded. Passed unanimously.
 - a. Agenda
 - b. Prior Meeting Minutes - January 21, 2021
5. Celebrations of the School
 - a. Kelly Gunn: Celebrating that kids came back great yesterday – breaks are great, but sometimes kids struggle with returning to school. Monday and Tuesday have been great!
 - b. Nick deVries: Great break week for his family – kids were weary heading into break and were refreshed coming back this week.



- c. Laure Schmitt: Kelli invited Laurie to a staff meeting yesterday to review mission and vision statements. The staff had great comments and it was great to have staff input.
 - d. Jenna Crook: Enjoyed the break week – felt like she came back re-freshed and ready to go.
 - e. Sara Vereeke: Celebration that students came back from break ready to learn – and the break was so nice!
 - f. Renee Frye: Staff are receiving vaccines – several have received both doses. Exciting to have these vaccines to continue face to face learning
 - g. Abby Petroelje: Family had a great break week and kids were ready to return today. COVID is looking good at the hospital – cases are down and feels like we are moving in a positive direction
 - h. Leisa Lobbezoo: Celebrating the staff and the work they do to support kids and families – everyone is so willing to jump in to brainstorm and help with any questions or situations
 - i. Jeff Lukas: Excited to hear everyone is coming back from break re-freshed. Also exciting to hear that staff is getting vaccines. Kudos to Laurie for leading strategic planning work with staff.
 - j. Anita Saenger: Break week was so great to have a break. Kids came back ready to learn – it has been a great year with her kids.
6. Strategic Thinking
- a. School Improvement - Annual Stakeholder Feedback: Jenna Crook and Renee Frye shared the feedback gathered from the Annual Stakeholder surveys. This includes staff, parents and student feedback. They presented feedback from 19/20 compared to 20/21 school years.
 - i. The team shared challenges identified for staff, parents and students as well as targets identified and strategies that will be used to address needs.
 - ii. The board complimented the team on their work collecting and analyzing the data. The board complemented the team on showing the trends year over year.
 - b. Update on Mission/Vision work: Kelli Gunn gave the board an overview of the activities happening around the mission/vision. Laurie Schmitt and Kelli met with the team yesterday to evaluate the mission/vision. Going



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forward, parents and students that participated in the strategic planning in the fall will also join in this work.

- c. Expansion for 21-22 School Year: The board reviewed the expansion plans that we did last year around adding kindergarten section. The board needs to make a decision about having 2nd Kindergarten sections for Classic and Las Huellas as well as making a decision on 2nd sections for 1st grade in Classic and/or Las Huellas.
 - i. Kelli Gunn shared brainstorming from last year as a refresher for the board
 - ii. Kelli Gunn also shared the current enrollment numbers by grade for the 21-22

7. Action Items

- a. Nick deVries made a motion to approve School Year 2021-2022 Enrollment Numbers option A as presented. Jeff Lukas seconded. Motion did not pass
 - i. The board discussed the Enrollment numbers presented in option A
 - ii. The board discussed options at length to determine appropriate seat numbers by class for the 21-22 school year
- b. Laurie Schmitt made a motion to approve Enrollment numbers presented in option D. Jeff Lukas seconded. Passed unanimously.
 - i. The board will review enrollment numbers on a monthly basis at their meetings
- c. Jeff Lukas made a motion to approve Laurie Schmitt's re-election to the Innocademy Board of Directors. Abby Petroelje seconded. Passed unanimously.
- d. Laurie Schmitt made a motion to approve the Monthly Extended COVID-19 Learning Plan. Jeff Lukas seconded. Passed unanimously.
 - i. Kelli Gunn shared the monthly ECLP with the board including the change to the Math assessment tool being used.
- e. Laurie Schmitt made a motion to accept ECOLP Mid-Year Goal Report. Jeff Lukas seconded. Passed unanimously.
 - i. Kelli Gunn shared an overview of the Mid-Year Goal Report with the board. The board discussed the scores contained in the report.



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- f. Laurie Schmitt made a motion to approve School Year 2021-2022 Calendar. Abby Petroelje seconded. Passed unanimously.
 - i. Kelli Gunn shared an overview of the calendar with the board including the fact that we are returning to our balanced calendar starting in August.
8. Dashboard
- a. Compliance: Kelli Gunn shared our compliance is in a good position with LSSU
 - b. Finance - LSSU Financial Solvency & Compliance Report: Dave Zimmer shared an overview of Finances including:
 - i. Monthly Financials: Dave shared an overview of revenue and expenses this year as it compares to last year. Overall revenue is comparable to last year. Expenditures are trending lower than targeted. Some of this is due to timing of expenses. Financials are in a good position for this year.
 - ii. LSSU Financial Solvency & Compliance Report: Dave Zimmer shared the results of the LSSU Financial Solvency & Compliance Report with the board.
 - c. Enrollment - Marketing Update: Bob Soulliere shared a marketing update with the board. The team is working on creating personal stories from families to share. Bob and Leisa Lobbezoo worked with the ISD Marketing department as well to create a plan for marketing.
 - d. Student Achievement: Kelli Gunn is putting together a summary of our student achievement data that we use for our data digs to align with the LSSU data that was shared.
 - e. Public Opinion: Stakeholder feedback was reviewed earlier in the meeting.
 - f. LSSU Commitments: Kelli Gunn shared a summary of the LSSU goals
9. Discussion Items
- a. Board vacancy: Doug Friefeldt shared that he is planning on leaving the board when his term ends June 30th. Kelli Gunn encouraged the board to purposefully pursue potential new board members. The board discussed the process of identifying and evaluating potential board members.
10. LSSU Comment:



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11. Public Comment on Non-Agenda Items: Katheryn VanSweden shared her appreciation of the board's response to the letter she sent to the board. Katheryn also shared that she spoke to the health department about her concerns as well. Katheryn thanked the board for their work and all they do for the school.
12. Adjournment: Laurie Schmitt adjourned the meeting at 6:48 pm
 - a. Next Regular Meeting: 4:00 on March 25, 2021

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.



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Minutes of all board meetings are available after approval by the Board at:

Innocademy
Attn: Kelli Gunn
8485 Homestead
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

*Innocademy has provided public notice of this meeting at:
8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637*