



Innocademy

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Meeting of the Board of Directors Minutes  
Board Meeting

**Thursday, October 22, 2020 at 4:00 p.m.**  
**Outdoor Discovery Center - outdoor pavilion**  
**4212 56th St.**  
**Holland, MI, 49423**

School Mission Statement: "By embracing innovation, we inspire our students to be global thinkers and leaders by positively impacting others at home and abroad."

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1. Call to Order: Nick deVries called the meeting to order at 4:00 pm
2. Attendance
  - a. Board Members: Nick deVries, Laurie Schmitt, Doug Friefeldt, Jeff Lukas
  - b. IES Staff: Kelli Gunn, Dave Zimmer, Sara Vereeke, Anita Saenger (joined 4:15 pm)
    - i. For Strategic Planning section: Kate Webb, Chad Zuber, Jessenia Martinez, Ana Lagunas, Kerri Bosch, Marty Lappe, Bob Soulliere, Cyndi Nykamp, Gina Dobbin,
  - c. Guests: Adeline deVries, Kasey Roth (Maner Costerisan), Ethan Malefyt, Bryce Brouwer, Michael Brown
    - i. For Strategic planning: Kate Nguyen, Krista Deur, Vinaya Saurav, Sarma Saurav, Bob (ODC), Marie DeGroot (Literacy Coach)
  - d. LSSU: John Chandler
3. Public Comment on Agenda Items: NONE
4. Consent Agenda: Nick deVries made a motion to approve the consent agenda as presented. Jeff Lukas seconded. Passed unanimously.
  - a. Agenda
  - b. Prior Meeting Minutes - Sept. 17, 2020



## 5. Celebrations of the School

## 6. Strategic Thinking (4:30-6:00)

- a. Appreciative Inquiry exercise to revisit Innocademy 5-10 Year Picture: The board and guests went through an exercise to review the Strategic Plans for Innocademy. This is the first step in a strategic process to develop 5 year goals for Innocademy.

## 7. Action Items

- a. Nick deVries made a motion to accept the financial audit from Maner Costerisan as presented. Jeff Lukas seconded. Passed unanimously.
  - i. Kasey Roth reviewed the financial audit with the board. Kasey thanked the board for working with Maner Costerisan and specifically Dave Zimmer for the work done during the audit. Kasey reviewed the Independent Auditor's Report with the board which includes a clean audit with no findings. Kasey also reviewed the Management Discussion and Analysis with the board.
  - ii. Overall Kasey spoke highly of Dave's work on the financials of the school and they feel the financials are in a good position.
- b. Nick deVries made a motion to approve Monthly Extended COVID-19 Learning Plan Actions as presented. Doug Friefeldt seconded. Passed unanimously.
  - i. Kelli Gunn reviewed highlights of the Extended Continuity of Learning Plan that was approved previously by the board and explained the monthly board responsibilities under this plan. Kelli asked the Board to approve the report as presented to the board.
- c. Nick deVries made a motion to approve Fall '20 board policy updates. Seconded by Jeff Lukas. Passed unanimously.

## 8. Dashboard

- a. Compliance



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- b. Finance - monthly financials: Dave Zimmer reviewed highlights of the monthly financials with the board. Revenue is trending as expected at this point in the year. Expenses are on target with expectations in a COVID environment. Dave expects several changes in a budget amendment planned for next month.
  - c. Enrollment
  - d. Student Achievement
  - e. Public Opinion
  - f. LSSU Commitments
9. Discussion Items
- a. 2019-20 LSSU Annual Review Governance and Compliance: John Chandler reviewed the LSSU Annual Review Governance and Compliance with the board. This is a new report that LSSU published this year. John commended the board on the performance on this report with all favorable ratings. John commended the team on an overall an excellent report on the school. The board complimented LSSU on the new report and appreciated how it was easy to read and understand.
10. LSSU Comment: John Chandler reminded the board of the PD offered by LSSU for the boards
11. Public Comment on Non-Agenda Items: NONE
12. Adjournment: Nick deVries adjourned the meeting at 5:59 pm
- a. Next Regular Meeting: 4:00 on November 19, 2020

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.*



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Minutes of all board meetings are available after approval by the Board at:

Innocademy  
Attn: Kelli Gunn  
8485 Homestead  
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Kelli Gunn at (616) 748-5637 at least two (2) days prior to the meeting.

*Innocademy has provided public notice of this meeting at:  
8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637*