



Innocademy

Inspire. Impact. Innovate.

## Agenda for the Meeting of the Board of Directors

**Thursday, August 19, 2021 at 4:00 p.m.**

**Innocademy** – Upstairs team room

**8485 Homestead Dr.**

**Zeeland, MI, 49464**

School Mission Statement: "Innocademy is an inclusive public school academy that prepares PreK-8th grade students to have a global mindset through whole child, Spanish language, and nature-rich learning."

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1. Call to Order: Laurie Schmitt called the meeting to order at 4:00 pm
2. Attendance:
  - a) Board Members: Laurie Schmitt, Abbie Petroelje, Jeff Lukas
  - b) IES Staff Members: Marty Lappe, Kelli Gunn, Dave Zimmer, Jessenia Martinez, Sara Vereeke
  - c) LSSU Representative: John Chandler
  - d) Guests: Renee Frye, Katheryn VanSweeden (joined at 4:30 pm)
3. Public Comment on Agenda Items: NONE
4. Consent Agenda: Jeff Lukas made a motion to approve the consent agenda to include the action item 7e: approving the quarterly financials. Abbie Petroelje seconded. Passed unanimously.
  - a. Agenda
  - b. Prior Meeting Minutes – July 28, 2021, Special Board Meeting
5. Celebrations of the School
  - a) Marty Lappe: Celebrated a great start of the school year – the staff is phenomenal and has welcomed him into his new role and helped him get acclimated at Inno Zeeland
  - b) Abbie Petroelje: Celebrating being back in the building – great to come in for open house to go into classroom and talk with their teacher. Looking forward to a great year!
  - c) Sara Vereeke: Celebrated those working with our trickiest kiddos – they are persistent, infinitely patient and do a great job supporting our students.

- d) Bob Soulliere: Celebrated that the staff truly loves our kids and it shows through in everything they do.
  - e) Jeff Lukas: Excited for the new year, Kelli's new opportunity, and Marty's new role. He's looking forward to another great year
  - f) Dave Zimmer: Great to start the school year as a somewhat normal year – there is a different energy to be back in school in a more normal way.
  - g) Jessenia Martinez: Celebrating the time she has now to help support the Las Huellas team and supporting students
  - h) Laurie Schmitt: Celebrating the letter commending Chad Zuber and his work at Frederick Meijer Gardens – it's great to see him involved in this project. Celebrating having 2 granddaughters at Inno Zeeland and being able to see the school in a different light – they are excited to be here!
  - i) Kelli Gunn: Celebrating that Open House was had the highest attendance of all time. Info Night was not as well attended, but it was recorded for people to view later. Kate Webb did a great job organizing the meeting and having resources available to families.
6. Strategic Thinking: Marty Lappe reviewed the new Mission Statement and Vision statement with the board
- a. Review of MICIP goal: Marty Lappe also reviewed the MICIP goal with the board for the 21-22 school year. Marty also reviewed the MICIP process with the board and what to expect going forward.
  - b. Revise Timeline in September: Marty Lappe shared the strategic planning calendar that was previously adopted. The MICIP process and timeline has changed and as a result this timeline will be modified and presented to the board in September.
7. Action Items
- a. Jeff Lukas made a motion to approve the Spring Board Policy updates. Abbie Petroelje seconded. Passed unanimously
    - a. Marty Lappe reviewed that the board discussed changes last month and now are being asked to approve the changes.
  - b. Abbie Petroelje made a motion to approve the 2021-2022 school curriculum. Jeff Lukas seconded. Passed unanimously.
    - a. Marty Lappe shared that every year the board needs to approve the curriculum we are using for the 21-22 school year. The only change this year is the new Math Curriculum that was recently adopted.
  - c. Jeff Lukas made a motion to accept the 2020-2021 ECOLP Year end Goal Report. Abbie Petroelje seconded. Passed unanimously

- a. Marty Lappe shared the year end report created by LSSU. This was submitted to the state at the end of June and now is being presented to the board for acceptance.
  - d. Jeff Lukas made a motion to approve a revised agenda format going forward. Abbie Petroelje seconded. Passed unanimously.
    - a. Laurie Schmitt shared the recommended agenda changes with the board.
  - e. Jeff Lukas made a motion to approve the quarterly financials. Abbie Petroelje seconded. Passed unanimously.
    - a. Dave Zimmer reviewed the quarterly financials for quarter end June 30<sup>th</sup>. Revenue was right on target when looking at total revenue. Expenditures were slightly below expected target. The end result was a surplus budget for the year that will be added to fund balance. Dave also reviewed the Balance Sheet with the board. In addition, Dave reviewed check and credit card activity with the board as well.
- 8. Dashboard: Marty Lappe reviewed the dashboard
  - a. LSSU Compliance - overall compliance with LSSU is in good position
  - b. Finance- covered under the action items above
  - c. Enrollment - Marketing update- Marty gave an update on current enrollment numbers
    - a. Bob Soulliere gave a marketing update on what has been done over the summer and plans for the 21-22 school year. One goal for this year is to add a CRM system to track more data on families expressing interest.
  - d. Student Achievement – Jessenia shared the 8<sup>th</sup> grade Las Huellas student's performance on the Assessment of Performance toward Proficiency in Languages. The students ended up in the Intermediate level of proficiency – this is a huge celebration because the students can receive 2 high school Spanish credits for these results. This is a high level of proficiency for our students! The board was excited about this great performance and complimented the team on this achievement.
  - e. Public Opinion- Marty Lappe shared statistics on our Parent Facebook page – there has been a lot of activity and the page has reached a lot of families.
  - f. LSSU Commitments – Mary Lappe shared the goals currently in place for LSSU – these may be revised during reauthorization this year
- 9. Discussion Items
  - a. Staff Update: Marty Lappe shared a staffing update with the board for 21-22 school year. Marty introduced the new staff members and any changes in staffing for this year.
  - b. Family Resource Guide: Marty Lappe reviewed the Family Resource Guide and the changes for the 21-22 school year. The

entire Family Resource Guide was included in the board packet for the board to review.

- c. Curriculum Update: Kelli Gunn gave an update on the new Math curriculum. Investigations and CMP3 were selected for the new curriculum. The team has PD planned for tomorrow to learn more including Successmaker, which is the student facing portal. The board had a good discussion on the curriculum and the process used to select it.
10. LSSU Comment- John Chandler shared that LSSU will have compliance reports for the board to review at the September board meeting. John also highlighted that the board members are required to attend 2 hours of PD each year. John encouraged the board to complete that training each year – there are options in the email John shared with the board. LSSU offers a variety of webinars as well as self-directed videos that board members can view to meet that requirement.
  11. Public Comment on Non-Agenda Items:
    - a) 2 individuals offered public comment on mask policies at Innocademy.
  12. Adjournment: Laurie Schmitt adjourned the meeting at 5:06 pm.
    - a. Regular Monthly Meeting: 4:00 on Thursday, September 16, 2021

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda.*

Minutes of all board meetings are available after approval by the Board at:

Innocademy  
Attn: Marty Lappe  
8485 Homestead  
Zeeland, MI 49464 616-748-5637

Individuals wishing to address the Board of Directors will be recognized in accordance with Board policies regarding public comments. Individual comments are limited to no more than three (3) minutes each and total time allowed regarding agenda specific items is twenty (20) minutes and non-agenda items is fifteen (15) minutes. The Board will not verbally respond to any public comments at the time of the meeting but may refer comments to appropriate personnel for follow up or respond itself in a timely manner.

Complaints or concerns regarding Board members or school employees associated with the academy shall first be addressed in writing and delivered to the Board President no less than five (5) days prior to the next regular Board meeting, or such complaints shall not be heard by the Board.

Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business. It is not considered to be a public meeting. There is a specified time on the agenda for public comment regarding issues of importance to those in attendance.

Proposed minutes of this meeting will be available for public inspection at the principal office of the Board of Directors of Innocademy located at 8485 Homestead Ave, Zeeland, MI 49464 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they are approved (Open Meetings Act, P.A. 267).

Individuals with a disability who need a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or special service to participate in this meeting should contact Marty Lappe at (616) 748-5637 at least two (2) days prior to the meeting.

*Innocademy has provided public notice of this meeting at:  
8485 Homestead Dr. Zeeland, MI 49464 – (616) 748-5637*